



St. Charles Public Library

One South Sixth Avenue

St. Charles IL 60174

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scpld.org

**THE BOARD OF LIBRARY TRUSTEES OF THE
ST. CHARLES PUBLIC LIBRARY DISTRICT
KANE AND DUPAGE COUNTIES, ILLINOIS**

ORDINANCE 2022-2023 – 3

**AN ORDINANCE SETTING FINES, COSTS AND OTHER PENALTIES FOR OVERDUE
BOOKS AND MATERIALS AND OTHER OFFENSES**

WHEREAS, the Board of Library Trustees of St. Charles Public Library District, Kane and DuPage Counties, Illinois, ("the Board") was duly organized and is now operating under the Public Library District Act of 1991, 75 ILCS 16/1-1, *et seq.*; and

WHEREAS, the Illinois Public Library Act, 75 ILCS 16/1-1 *et seq.*, provides that the Board of Trustees of the Library District has the power to enact ordinances and regulations for the governance of the Library (75 ILCS 16/30-55.5), and further provides that the Board may provide by ordinance, fines and penalties for injury to any book or other Library material or to any real or personal property belonging to or in the custody of the Library, and for failure to return any book or other material or personal property belonging to or in the custody of the Library; and

WHEREAS, the aforesaid statute provides for the Board to establish penalties for persons who violate an ordinance of the District of fines and other penalties; and this Board has passed ordinances setting and revising such penalties from time to time; and

WHEREAS, this Board finds it in the best interest of the taxpayers, residents and electors of this District that appropriate fines and penalties be revised as set forth herein and that such revisions will provide for the greatest benefit to the greatest number of the residents and taxpayers of the District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the St. Charles Public Library District, DuPage and Kane Counties, Illinois, that:

Section 1. Patrons are responsible for the loss or damage to any material, equipment, or property. The replacement cost for material is the current retail price of the items plus a service fee. In other cases, the cost may be for repair, bindery, jackets, pockets, etc. In the case of out of print material, the patron will be responsible for the additional replacement costs.

Section 2. Refunds are made upon presentation of a paid receipt for lost items which subsequently are found. After a 90-day period, no refunds will be made. The service fee is not

refundable. Is this 90-day period of no refunds still in effect?

Section 3. Overdue notices will be sent to the patrons via email, texting or mail depending on their contact preference when items are 7 and 21 days overdue. Billing is done quarterly by the Library's consortium. After 42 days from due date, the patron will be automatically billed for the item(s). If overdues are greater than \$100 then it is turned over to the Library's materials recovery agency for collection.

Section 4. Digital projectors are the only items for which fines will accrue. Patrons will still be responsible for lost or damaged items and billed accordingly.

Section 5. A patron's borrowing privileges will be denied if the patron has one item overdue for 21 days. Patrons denied borrowing privileges may not use other patrons' library cards, as library cards are not transferable.

Section 6. Fees are charged in the case of materials, services, or facilities provided for primary or exclusive use by individual patrons and for which patron-specific costs are incurred by the Library. When the Library incurs an expense for an individual for a service that is available to the individual without charge, the expense incurred by the Library will be charged to the individual when he or she cancels without adequate prior notification to the Library.

Section 7. This Ordinance shall be in full force and effect from and after its passage and approval according to law, and any resolutions or ordinances in conflict herewith are hereby repealed; and should any part of this Ordinance be adjudged invalid or unconstitutional, such adjudication shall affect only that part of this act specifically covered thereby, and shall not affect any other provisions or parts of this act, but shall be severable therefrom.

PASSED by The Board of Library Trustees of the St. Charles Public Library District, Kane and DuPage Counties, Illinois, on this 14th day of September 2022 by a vote of:

AYES: Gephart, Kaluzsa, Steimle, Hill, Hampton, Kruse

NAYS: None

ABSENT: Frost

ABSTAINING: None

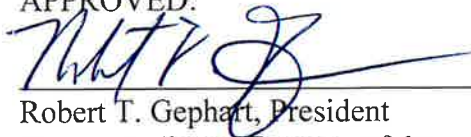
(SEAL)

ATTEST:



Karen L. Kaluzsa, Secretary
Board of Library Trustees of the
St. Charles Public Library District,
Kane and DuPage Counties, Illinois

APPROVED:



Robert T. Gephart, President
Board of Library Trustees of the
St. Charles Public Library District,
Kane and DuPage Counties, Illinois

CERTIFICATE

I, Karen L. Kaluzsa, DO HEREBY CERTIFY that I am the duly elected, qualified, and serving Secretary, and as such am keeper of the books and records of the Board of Library Trustees of the St. Charles Public Library District, Kane and DuPage Counties, Illinois; and

I DO FURTHER CERTIFY that the attached "Ordinance Setting Fines, Costs, and Other Penalties for Overdue Books and Materials and Other Offenses" is a true and correct copy of said Ordinance which was presented, passed, recorded and posted by said Board at their meeting, on September 14, 2022 by a vote of:

AYES: Gephart, Kaluzsa, Steimle, Hill, Hampton, Kruse

NAYS: None

ABSENT: Frost

ABSTAINING: None

DATED this 14th day of September 2022.

(SEAL)



Karen L. Kaluzsa, Secretary