



**St. Charles Public Library**  
 One South Sixth Avenue  
 St. Charles IL 60174  
 630-584-0076 ■ FAX 630-584-9262  
 scpld.org

**BOARD OF TRUSTEES  
 ST. CHARLES PUBLIC LIBRARY DISTRICT  
 ANNUAL MEETING  
 SEPTEMBER 14, 2022**

**Board Meeting:** Wednesday, September 14, 2022, 7:00 p.m., Huntley Community Room at the Library, One South Sixth Avenue, St. Charles, IL 60174.

**Mission Statement**

To support the growth and creativity of the individual and foster the spirit of community and local economy.

**6:45 PM Public Hearing for Proposed Annual Budget & Appropriation Ordinance**

**7:00 PM Annual Meeting**

**AGENDA**

- I. Call to Order**
- II. Welcome of Guests**
- III. Approve Consent Agenda**
  - Minutes of Regular Monthly Meeting, July 13, 2022** 01404
  - Minutes of Special Meeting, August 9, 2022** 01410
  - Minutes of Special Meeting, August 10, 2022** 01412
  - Minutes of Policy Committee Meeting, September 1, 2022** 01414
  - Minutes of Audit Committee Meeting, September 7, 2022** 01416
  - IIIT Investment Reports: July and August** 01418
  - Lauterbach & Amen, Monthly Financial Reports: June, July and August** 01431
  - Check Registers, Payroll: July and August** 01494
- IV. Approve the Form and Content of Minutes**
  - a. Closed Session of Regular Monthly Meeting, July 13, 2022 [5 ILCS 120/2 (c)(2)]
  - b. Closed Session of Regular Monthly Meeting, July 13, 2022 [5 ILCS 120/2 (c)(11)]
  - c. Closed Session of Special Meeting, August 9, 2022, for [5 ILCS 120/2 (c)(1)]
  - d. Closed Session of Special Meeting, August 10, 2022, for [5 ILCS 120/2 (c)(1)]
  - e. Closed Session of Audit Committee Meeting, September 7, 2022, for [5 ILCS 120/2 (c)(21)]
- V. Invoices for Board Approval**
- VI. Trustee Recognition, Trustee Robert T. Gephart, 5 Year Anniversary**

	<b>01399</b>
<b>VII.</b> Administrative Reports, July and August 2022	01500
<b>VIII.</b> Committee Reports, July and August 2022	01505
<b>IX.</b> Communications and Citizens' Comments – On Agenda Items	
<b>X.</b> Trustee Comments	
<b>XI. <u>Unfinished Business</u></b>	
15. Update on Director Search	01510
16. <b>Ordinance 2022/2023-2</b> , Annual Budget and Appropriation Ordinance FY 2022/2023	01512
a. Compensation Notice	01526
17. Certifications of Estimated Revenues by Source for FY 2022/2023	01527
18. Bargaining Unit Update	01534
<b>XII. <u>New Business</u></b>	
19. Annual Audit Presentation by Selden Fox	
a. Public Notice of Availability of Audit Report	01536
20. IPLAR Report	01537
21. Policy Committee Recommendations:	
a. <b>Ordinance 2022/2023-3</b> , Setting Fines, Costs and Other Penalties for Overdue Books and Materials and Other Offenses	01559
b. Rules for Public Participation in Meetings of the Board of Library Trustees of the St. Charles Public Library District	01563
22. Report of Audit Committee Meeting:	01565
a. Report of Audit of Secretary's Minutes for January 1, 2022 to June 30, 2022	
b. Recommendation to vote to open or keep closed all Minutes from Closed Sessions	
c. Recommendation to vote regarding the Destruction of Closed Session Recordings according to 5 ILCS 120/2.06	
23. Consolidated Election, April 4, 2023	01567
24. Staff In-Service Day, November 11, 2022	
25. Schedule Policy Committee Meeting before October meeting:	
a. Patron Conduct	
26. Schedule Finance Committee Meeting before October meeting:	
a. Levy Review	
b. Determining Estimate of Funds Needed	
c. Public Hearing for Truth in Taxation	
d. Fund Balance Policy	
27. Communications and Citizens' Comments – On Non-Agenda Items	
<b>XIII. <u>Monthly Report</u></b>	
28. Department Managers' Reports, July and August 2022	01569
<b>XIV. <u>Adjournment</u></b>	