



St. Charles Public Library
One South Sixth Avenue
St. Charles IL 60174
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scpld.org

**BOARD OF TRUSTEES
ST. CHARLES PUBLIC LIBRARY DISTRICT
ANNUAL MEETING
SEPTEMBER 8, 2021**

Board Meeting: Wednesday, September 8, 2021, 7:00 p.m., Huntley Community Room at the Library, One South Sixth Avenue, St. Charles, IL 60174. If attending open meeting, attendees must wear face masks. All other safety precautions, including social distancing expectations will be in place.

Mission Statement

To support the growth and creativity of the individual and foster the spirit of community and local economy.

6:45 PM Public Hearing for Proposed Annual Budget & Appropriation Ordinance

7:00 PM Annual Meeting

AGENDA

- I. Call to Order
- II. Welcome of Guests
- III. **Approve Consent Agenda**
Minutes of Regular Monthly Meeting, July 14, 2021
Minutes of Audit Committee Meeting, August 31, 2021
IIIT Investment Reports: July and August 2021
Lauterbach & Amen, Monthly Financial Reports: June, July and August 2021
Check Registers, Payroll: July and August 2021
- IV. Approve the Form and Content of Minutes
Closed Session Meeting of Audit Committee, August 31, 2021
- V. Invoices for Board Approval to Pay
- VI. Trustee Recognition
- VII. Director's Reports, July and August 2021
- VIII. Committee Reports
- IX. Communications and Citizen's Comments – On Agenda Items
- X. Trustee Comments
- XI. **Unfinished Business**
 9. **Ordinance 2021/2022-2, Annual Budget and Appropriation Ordinance FY 2021/2022**
 - a. Compensation Notice

10. Certified Estimate of Revenues by Source for FY 2021/2022

XII. New Business

11. Annual Audit Presentation by Tighe, Kress & Orr
 - a. Public Notice of Availability of Audit Report
12. IPLAR Report
13. Report of Audit Committee Meeting
 - a. Report of Audit of Secretary's Minutes as of January 1, 2021 to June 30, 2021
 - b. Recommendation to vote to open or keep closed Minutes from the Closed Sessions of January 1, 2021 to June 30, 2021
 - c. Recommendation to Vote regarding the Destruction of Closed Session Recordings according to 5 ILCS 120/2.06
14. Departmental Presentation: STC Creative & Technology Programming
15. Update Organizational Chart, if needed
16. Schedule Finance Committee Meeting
 - a. Levy Review
 - b. Determining Estimate of Funds Needed
 - c. Public Hearing for Truth in Taxation
 - d. Fund Balance Policy
17. Schedule Policy Committee Meeting, if needed
 - a. Director's Review Process and Job Description Review
 - b. Equipment Use Policy
18. Communications and Citizen's Comments – On Non-Agenda Items

XIII. Monthly Report

19. Department Managers' Reports, July and August 2021

XIV. Adjournment