



St. Charles Public Library
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 scpld.org

**MINUTES
 AUDIT COMMITTEE MEETING
 BOARD OF TRUSTEES
 ST. CHARLES PUBLIC LIBRARY DISTRICT
 AUGUST 31, 2021**

The Audit Committee of the Board of Trustees of the St. Charles Public Library District met at the Library at 7:00 p.m. on Tuesday, August 31, 2021, for their bi-annual Audit Committee meeting. Present: Audit Committee members Karen L. Kaluzsa, Claudia Frost and Shane Hampton, Director Edith G. Craig and Administrative Assistant Virginia Tsipas.

1. Call to Order

Trustee Kaluzsa called the Audit Committee meeting to order at 7:00 pm and determined there was a quorum.

2. Communications and Citizen's Comments – on Agenda Items

No comments.

3. Review of Secretary's Minutes and Records for the Period January 1, 2021 through June 30, 2021.

The Committee reviewed the Secretary's Minutes and recordings for the period January 1, 2021 through June 30, 2021, and found the Secretary's Minutes and recordings to be in good order without errors or discrepancies. The Committee reviewed the Minutes on the website and found them to be linked properly and in good order.

4. Roll Call Vote to go into Closed Session for:

- a. "Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21)"**

Motion by Trustee Kaluzsa, second by Trustee Hampton, to go into closed session at 7:11 pm, to hold a discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21). **AYES:** Kaluzsa, Frost, Hampton. **NAYS:** None. **ABSENT:** None. **ABSTAINING:** None.

Reconvened in Open Session at 7:18 pm.ⁱ

8. Possible vote regarding whether to open or keep closed, Minutes from the Closed Sessions of January 1, 2021 to June 30, 2021.

Motion by Trustee Kaluzsa, second by Trustee Hampton, to recommend the Minutes of Closed Session of January 26, 2021, be open to the public. Carried unanimously.

9. Possible vote regarding the destruction of Closed Session recordings according to 5 ILCS 120/2.06, for recording of meetings prior to February 1, 2020.

Motion by Trustee Kaluzsa, second by Trustee Hampton, to recommend the tape recordings of Closed Sessions of August 22, 2019, November 13, 2019 and January 22, 2020, be destroyed in accordance with 5 ILCS 120/2.06. Carried unanimously.

10. Communications and Citizen's Comments – on Non-Agenda Items

No comments.

11. Adjournment

Motion by Trustee Frost, second by Trustee Hampton, to adjourn at 7:19 pm.



Karen L. Kaluzsa
Audit Committee Chair

ⁱ Agenda Items 5, 6, and 7, are referenced in Closed Session Audit Committee Minutes of August 31, 2021.