



St. Charles Public Library
 One South Sixth Avenue
 St. Charles IL 60174
 630-584-0076 ■ FAX 630-584-9262
 scpld.org

**MINUTES
 AUDIT COMMITTEE MEETING
 BOARD OF TRUSTEES
 ST. CHARLES PUBLIC LIBRARY DISTRICT
 SEPTEMBER 7, 2022**

The Audit Committee of the Board of Trustees of the St. Charles Public Library District met at the Library at 7:00 p.m. on Wednesday, September 7, 2022, for their bi-annual Audit Committee meeting. Present: Audit Committee members Karen L. Kaluzsa, Claudia Frost and Shane Hampton, and Administrative Assistant Virginia Tsipas. Staff present: Mary Merritt, Business Office Manager.

I. Call to Order

Trustee Kaluzsa called the Audit Committee meeting to order at 7:02 pm and determined there was a quorum.

II. Communications and Citizen's Comments – on Agenda Items

No comments.

III. Review of Secretary's Minutes and Records for the Period January 1, 2022 through June 30, 2022.

The Committee reviewed the Secretary's Minutes and recordings for the period January 1, 2022 through June 30, 2022, and found the Secretary's Minutes and recordings to be in good order without errors or discrepancies. The Committee reviewed the Minutes on the website and found them to be linked properly and in good order.

IV. Roll Call Vote to go into Closed Session for:

- a. "Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21)"**

Motion by Trustee Kaluzsa, second by Trustee Frost, to go into closed session at 7:14 pm, to hold a discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21). **AYES:** Kaluzsa, Hampton, Frost. **NAYS:** None. **ABSTAINING:** None. **ABSENT:** None.

Reconvened in Open Session at 8:01 pm.ⁱ

VIII. Possible vote regarding whether to open or keep closed, Minutes from the Closed Sessions.

Motion by Trustee Kaluzsa, second by Trustee Frost, to recommend the Minutes of Closed Sessions of January 12, 1983, November 8, 1989, January 10, 1990, November 11, 1992, October 13, 1993, February 14, 1996, May 14, 1997, June 11, 1997, October 8, 1997, October 14, 1998, July 14, 1999, April 12, 2000, May 10, 2000, July 12, 2000, November 14, 2001, November 28, 2001, December 12, 2001, January 9, 2002, September 11, 2002, October 8, 2003, May 11, 2005, June 15, 2005, January 11, 2006, February 8, 2006, March 8, 2006, April 12, 2006, April 25, 2006, May 10, 2006, May 24, 2006, June 1, 2006, June 21, 2006, July 12, 2006, September 13, 2006, October 11, 2006, November 8, 2006, December 13, 2006, December 28, 2006, January 10, 2007, February 14, 2007, February 28, 2007, March 14, 2007, April 4, 2007, April 11, 2007, May 9, 2007, May 29, 2007, June 13, 2007, July 11, 2007, August 15, 2007, September 12, 2007, October 10, 2007, November 14, 2007, December 12, 2007, February 13, 2008, March 12, 2008, April 9, 2008, April 23, 2008, June 11, 2008, July 9, 2008, July 23, 2008, August 6, 2008, September 10, 2008, April 8, 2009, October 14, 2009, November 11, 2009, December 9, 2009, January 13, 2010, February 10, 2010, April 14, 2010, May 12, 2010, June 9, 2010, July 14, 2010, September 8, 2010, October 27, 2010, December 7, 2010, March 29, 2011, April 13, 2011, March 14, 2012, April 11, 2012, May 9, 2012, September 12, 2012, October 10, 2012, April 10, 2013, October 9, 2013, December 10, 2014, January 14, 2015, February 11, 2015, March 4, 2015, April 8, 2015, June 10, 2015, September 9, 2015, November 11, 2015, January 13, 2016, January 27, 2016, February 3, 2016, February 10, 2016, March 9, 2016, March 16, 2016, April 13, 2016, April 27, 2016, May 11, 2016, June 8, 2016, September 12, 2016, September 14, 2016, October 12, 2016, April 5, 2017, August 16, 2017, September 13, 2017, November 8, 2017, February 14, 2018, April 11, 2018, July 11, 2018, November 14, 2018, November 13, 2019, November 11, 2020, November 10, 2021, Amended Minutes of November 10, 2021, December 8, 2021, January 22, 2022, April 13, 2022, May 11, 2022 and second set of Minutes of May 11, 2022, previously reviewed and voted to remain closed to the public, shall continue to remain closed to the public. The Committee further recommends the Minutes of Closed Session of February 24, 2022, shall be open to the public. Carried unanimously.

IX. Possible vote regarding the destruction of Closed Session recordings according to 5 ILCS 120/2.06.

Motion by Trustee Kaluzsa, second by Trustee Frost, to recommend the recordings of Closed Sessions of August 26, 2020, November 11, 2020 and January 26, 2021, be destroyed in accordance with 5ILCS 120/2.06. Carried unanimously.

X. Communications and Citizen's Comments – on Non-Agenda Items

No comments.

XI. Adjournment

Motion by Trustee Hampton, second by Trustee Frost, to adjourn at 8:02 pm. Carried unanimously.

Karen L. Kaluzsa
Audit Committee Chair

¹ Agenda Items V, VI, and VII, are referenced in Closed Session Audit Committee Minutes of September 7, 2022.