MINUTES
AUDIT COMMITTEE MEETING
BOARD OF TRUSTEES
ST. CHARLES PUBLIC LIBRARY DISTRICT
SEPTEMBER 7, 2022

The Audit Committee of the Board of Trustees of the St. Charles Public Library District met at the Library at 7:00 p.m. on Wednesday, September 7, 2022, for their bi-annual Audit Committee meeting. Present: Audit Committee members Karen L. Kaluzsa, Claudia Frost and Shane Hampton, and Administrative Assistant Virginia Tsipas. Staff present: Mary Merritt, Business Office Manager.

I. Call to Order
Trustee Kaluzsa called the Audit Committee meeting to order at 7:02 pm and determined there was a quorum.

II. Communications and Citizen’s Comments – on Agenda Items
No comments.

III. Review of Secretary’s Minutes and Records for the Period January 1, 2022 through June 30, 2022.
The Committee reviewed the Secretary’s Minutes and recordings for the period January 1, 2022 through June 30, 2022, and found the Secretary’s Minutes and recordings to be in good order without errors or discrepancies. The Committee reviewed the Minutes on the website and found them to be linked properly and in good order.

IV. Roll Call Vote to go into Closed Session for:
a. “Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21)”
Motion by Trustee Kaluzsa, second by Trustee Frost, to go into closed session at 7:14 pm, to hold a discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21). AYES: Kaluzsa, Hampton, Frost. NAYS: None. ABSTAINING: None. ABSENT: None.

Reconvened in Open Session at 8:01 pm.
VIII. Possible vote regarding whether to open or keep closed, Minutes from the Closed Sessions.


IX. Possible vote regarding the destruction of Closed Session recordings according to 5 ILCS 120/2.06.

Motion by Trustee Kaluzsa, second by Trustee Frost, to recommend the recordings of Closed Sessions of August 26, 2020, November 11, 2020 and January 26, 2021, be destroyed in accordance with 5ILCS 120/2.06. Carried unanimously.

X. Communications and Citizen’s Comments – on Non-Agenda Items

No comments.

XI. Adjournment

Motion by Trustee Hampton, second by Trustee Frost, to adjourn at 8:02 pm. Carried unanimously.

Karen L. Kaluzsa
Audit Committee Chair

1 Agenda Items V, VI, and VII, are referenced in Closed Session Audit Committee Minutes of September 7, 2022.