



St. Charles Public Library
 Temporary Location:
 March 2020-Summer 2021
 305 S. 9th St., St. Charles IL 60174
 630-584-0076 ■ FAX 630-584-9262
 scpld.org

**MINUTES
 AUDIT COMMITTEE MEETING
 BOARD OF TRUSTEES
 ST. CHARLES PUBLIC LIBRARY DISTRICT
 AUGUST 26, 2020**

The Audit Committee of the Board of Trustees of the St. Charles Public Library District met at the Library at 7:00 p.m. on Wednesday, August 26, 2020, to examine the Secretary's Minutes and recordings for the period January 1, 2020 to June 30, 2020, and to examine the Closed Session Minutes for the period March 29, 2011 through November 11, 2015. Present: Audit Committee members Karen L. Kaluzsa, Claudia Frost, and Shane Hampton, Director Edith G. Craig, and Administrative Assistant Virginia Tsipas.

1. Call to Order

Trustee Kaluzsa called the Audit Committee meeting to order at 7:03 pm and determined there was a quorum.

2. Communications and Citizen's Comments – on Agenda Items

No comments made.

3. Review of Secretary's Minutes and Records for the Period January 1, 2020 through June 30, 2020.

The Committee reviewed the Secretary's Minutes and recordings for the period January 1, 2020 through June 30, 2020, and found the Secretary's Minutes and recordings to be in good order without errors or discrepancies. The Committee reviewed the Minutes on the website and found them to be linked properly and in good order.

At the August 22, 2019 Audit Committee Meeting, the Committee verified that the Intergovernmental Agreement between Certain Taxing Districts Regarding the Process for Handling Property Tax Appeals, which was initially approved at the July 10, 2019 Regular Monthly Meeting, revised and presented for approval and approved at the September 11, 2019 Annual Board Meeting, has not yet been signed by Elgin Community College. This Intergovernmental Agreement will be audited at the next scheduled Audit Committee Meeting.

4. Roll Call Vote to go into Closed Session for:

- a. **"Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21)"**

Motion by Trustee Hampton, second by Trustee Frost, to go into closed session at 7:12 pm, to review the Closed Session Minutes for the period January 1, 2020 to June 30, 2020; and to review the Closed Session Minutes for the period March 29, 2011 through November 11, 2015. **AYES:** Kaluzsa, Frost, Hampton. **NAYS:** None. **ABSENT:** None. **ABSTAINING:** None.

Reconvened in Open Session at 7:44 pm.ⁱ

9. Possible vote regarding whether to open or keep closed, Minutes from the Closed Sessions of January 1, 2020 to June 30, 2020.

Motion by Trustee Hampton, second by Trustee Frost, to recommend the Minutes of Closed Session January 22, 2020, be open to the public. Carried unanimously.

10. Possible vote regarding whether to open or keep closed, Minutes from the Closed Sessions of March 29, 2011 through November 11, 2015.

Motion by Trustee Hampton, second by Trustee Frost, to recommend the Minutes of Closed Sessions of January 11, 2012, October 28, 2013, October 30, 2013, November 4, 2013, November 13, 2013, December 11, 2013, February 12, 2014, March 12, 2014, and November 12, 2014, be open to the public. The Committee will further recommend that Minutes of Closed Sessions of March 29, 2011, April 13, 2011, March 14, 2012, April 11, 2012, May 9, 2012, September 12, 2012, October 10, 2012, April 10, 2013, October 9, 2013, December 10, 2014, January 14, 2015, February 11, 2015, March 4, 2015, April 8, 2015, June 10, 2015, September 9, 2015, and November 11, 2015, remain closed to the public. Carried unanimously.

11. Possible vote regarding the destruction of Closed Session recordings according to 5 ILCS 120/2.06, for recording of meetings prior to February 1, 2019.

Motion by Trustee Frost, second by Trustee Hampton, to recommend the tape recordings of Closed Sessions of July 11, 2018, September 12, 2018, Audit Committee November 14, 2018 and Regular Monthly Meeting November 14, 2018, be destroyed in accordance with 5 ILCS 120/2.06. Carried unanimously.

12. Communications and Citizen's Comments – on Non-Agenda Items

No comments made.

13. Adjournment

Motion by Trustee Frost, second by Trustee Hampton, to adjourn at 7:47 pm.



Karen L. Kaluzsa
Secretary, Board of Trustees

ⁱ Agenda Items 5, 6, 7 and 8, are referenced in Closed Session Audit Committee Minutes of August 26, 2020.