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**MINUTES
POLICY COMMITTEE MEETING
BOARD OF TRUSTEES
ST. CHARLES PUBLIC LIBRARY DISTRICT
OCTOBER 3, 2022**

The Policy Committee Meeting of the Board of Trustees of the St. Charles Public Library District was held on Monday, October 3, 2022 at 6:30 pm at the Library. Present: President Robert T. Gephart, Vice-President/Secretary Karen L. Kaluzsa, Trustee Mary Kruse (Chair), and Administrative Assistant Virginia Tsipas. Staff present: Mary Merritt, Business Office Manager.

I. Call to Order

Trustee Kruse called the meeting to order at 6:30 pm and established there was a quorum.

II. Communications and Citizen's Comments – On Agenda Items

No Comments.

III. Patron Conduct

Motion by Trustee Gephart, second by Trustee Kaluzsa, to recommend the Board approve the revised Patron Conduct Policy, as presented.

Trustee Kaluzsa, the Policy Committee and the management team collaborated to rewrite this policy for relevance to patron conduct while in the Library and for use of Library materials. Procedures to deal with unacceptable conduct by patrons was removed, as well as City ordinances referenced in the policy. The Library currently has a separate Unattended Child Policy.

Trustee Kaluzsa believes the Policy Committee should review all Library policies. Ms. Tsipas and Ms. Merritt plan to discuss reviewing all policies with the new director.

Upon approval by the Board of the revised Patron Conduct Policy, it will be posted on the website and within the Library. There are plans to create a quick reference pamphlet in the near future. A voice vote was requested. Carried unanimously.

VI. Communications and Citizen's Comments – On Non-Agenda Items

No comments.

VII. ADJOURNMENT

Motion by Trustee Gephart, second by Trustee Kaluzsa, to adjourn the meeting at 6:38 pm. Carried unanimously.

Mary Kruse
Policy Committee Chair