



**St. Charles Public Library**  
 One South Sixth Avenue  
 St. Charles IL 60174  
 630-584-0076 ■ FAX 630-584-9262  
 scpld.org

**MINUTES  
 AUDIT COMMITTEE MEETING  
 BOARD OF TRUSTEES  
 ST. CHARLES PUBLIC LIBRARY DISTRICT  
 JANUARY 18, 2023**

The Audit Committee of the Board of Trustees of the St. Charles Public Library District met at the Library at 7:00 p.m. on Wednesday, January 18, 2023, for their semi-annual Audit Committee meeting. Present: Audit Committee members Karen L. Kaluzsa, Claudia Frost and Shane Hampton, Director Katherine G. Buckson and Administrative Assistant Virginia Tsipas.

**I. Call to Order**

Trustee Kaluzsa called the Audit Committee meeting to order at 7:00 pm and determined there was a quorum.

**II. Communications and Citizen's Comments – on Agenda Items**

No comments.

**III. Review of Secretary's Minutes and Records for the Period July 1, 2022 through December 31, 2022.**

The Committee reviewed the Secretary's Minutes and recordings for the period July 1, 2022 through December 31, 2022, and found the Secretary's Minutes and recordings to be in good order without errors or discrepancies. The Committee reviewed the Minutes on the website and found them to be linked properly and in good order.

**IV. Roll Call Vote to go into Closed Session for:**

- a. "Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21)"**

**Motion** by Trustee Kaluzsa, second by Trustee Hampton, to go into closed session at 7:16 pm, to hold a discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21). **AYES:** Kaluzsa, Hampton, Frost. **NAYS:** None. **ABSTAINING:** None. **ABSENT:** None.

Reconvened in Open Session at 7:29 pm.<sup>i</sup>

**VIII. Possible vote regarding whether to open or keep closed, Minutes from the Closed Sessions.**

**Motion** by Trustee Kaluzsa, second by Trustee Hampton, to recommend to the Board that the Minutes of Closed Sessions dated January 12, 1983 through December 14, 2022, shall continue to remain closed to the public. The Committee further recommends to the Board that the Minutes of Closed Session dated September 7, 2022, shall be open to the public. Carried unanimously.

**IX. Possible vote regarding the destruction of Closed Session recordings according to 5 ILCS 120/2.06.**

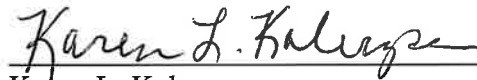
There were no recordings to consider for destruction.

**X. Communications and Citizen's Comments – on Non-Agenda Items**

No comments.

**XI. Adjournment**

**Motion** by Trustee Hampton, second by Trustee Frost, to adjourn at 7:30 pm. Carried unanimously.



Karen L. Kaluzsa  
Audit Committee Chair

---

<sup>1</sup> Agenda Items V, VI, and VII, are referenced in Closed Session Audit Committee Minutes of January 18, 2023.