



St. Charles Public Library
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**MINUTES
SPECIAL MEETING
BOARD OF TRUSTEES
ST. CHARLES PUBLIC LIBRARY DISTRICT
APRIL 27, 2023**

A Special Meeting of the Board of Trustees of the St. Charles Public Library District was held on Thursday, April 27, 2023 at 7:00 pm at the Library. Present: Vice President/Secretary Karen L. Kaluzsa, Trustees Michael J. Hill, Shane Hampton, Claudia Frost and Mary Kruse, and Director Katherine G. Buckson. Absent: President Robert T. Gephart and Treasurer Cynthia N. Steimle. Guest: Amanda Standerfer, Strategic Plan Facilitator.

I. CALL TO ORDER

Trustee Kaluzsa called the meeting to order at 7:02 pm. Trustee Kaluzsa confirmed there was a quorum present through a roll call.

II. WELCOME OF GUESTS

Ms. Standerfer was introduced to the Board.

III. COMMUNICATIONS AND CITIZEN'S COMMENTS – ON AGENDA ITEMS

None.

IV. 2023-2027 STRATEGIC PLANNING

Ms. Standerfer explained the process for the evening's focus group including the role of participants, a discussion of the strategic planning timeline and overview; and sharing that a learning report will be sent out in advance of the Board and staff retreat sessions.

An environmental scan was conducted related to issues involving: political, economic, social, technological, legal, and library sector matters.

Finally, a SOAR analysis was done which aims to share key strengths, opportunities, aspirations, and results.

V. COMMUNICATIONS AND CITIZEN'S COMMENTS – ON NON-AGENDA ITEMS

None.

VI. ADJOURNMENT

Motion by Trustee Hill, second by Trustee Kruse, to adjourn at 8:27 pm. Carried unanimously.



Karen L. Kaluzsa
Secretary, Board of Trustees