



**St. Charles Public Library**

One South Sixth Avenue

St. Charles IL 60174

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scpld.org

**BOARD OF TRUSTEES OF THE  
ST. CHARLES PUBLIC LIBRARY DISTRICT  
KANE AND DUPAGE COUNTIES, ILLINOIS**

**RESOLUTION 2023/2024 - 1**

**AUTHORIZING NON-RESIDENT CARDS**

WHEREAS, the St. Charles Public Library District (the Library) is a Public Library District operating pursuant to the Public Library District Act, 75 ILCS 16/1-1 *et seq.* (the Act); and

WHEREAS, residents and taxpayers of the Library are eligible to receive library cards; and

WHEREAS, the Act provides that the Board of Library Trustees (the Board) of the Library may allow non-residents to purchase a library card, i.e., the Act provides “The board may extend the privileges and use of the library, including the borrowing of materials on an individual basis by persons residing outside the district” (75 ILCS 16/30-55.60); and

WHEREAS, the Act provides “A person residing outside of public library service area must apply for a non-resident library card at the public library closest to the person’s principal residence (75 ILCS 16/30-55.60).

WHEREAS, the Illinois Administrative Code provides three formulae which Public Libraries may use to determine the non-resident fee; and

WHEREAS, the Board has determined for the year commencing August 1, 2023 and ending July 31, 2024 to participate in the non-resident reciprocal borrowing program of its regional library system and to issue non-resident library cards.

NOW, THEREFORE, THE BOARD RESOLVES as follows:

Section 1: Individuals residing beyond the jurisdictional boundaries of the Library and not residing within the boundaries of another Public Library jurisdiction, and owning no taxable property within the jurisdictional boundaries of the Library, may purchase a non-resident fee card. The non-resident fee is determined by the Tax Bill Method (23 Ad. Code 3050.60{b}). Under this method, the non-resident card fee is calculated by applying the Library’s tax rate, including all special levies, to the non-resident property owner’s principal residence assessed valuation. The most recent property tax bill will be used. The non-resident property owner will pay annually the same amount as would be paid if the property were in the Library.

Section 2: Non-residents who are renters may purchase an annual non-resident fee card calculated according to the General Mathematical Formula (23 Ad. Code 3050.60{a}).

Section 3: Individuals residing beyond the jurisdictional boundaries of the Library, but owning or leasing (as an individual, a partner, the principal stockholder, or other joint owner) taxable property within the jurisdictional boundaries of the Library, or serving as a senior administrative officer of a firm, business, or other corporation owning taxable property within the jurisdictional boundaries of the Library, may obtain a library card without payment of the non-resident fee upon presentation of the most recent tax bill or a copy of the commercial lease of that taxable property. Each non-resident library card issued pursuant to this Section is limited to the exclusive use of the individual whose name appears on its face.

Section 4: The Library Director will notify the regional library system within 30 days of the adoption of this Resolution.

Section 5: The Library shall continue to honor non-resident library cards heretofore issued by the Library for the full term of purchase.

Section 6: A valid non-resident library card issued by the Library shall afford a non-resident library cardholder all the services which the Library provides to its residents and taxpayers, including reciprocal borrowing privileges.

Section 7: Non-residents are not eligible to receive a "local use" library card from the Library.

Passed this 12th day of July 2023, by a roll call vote as follows:

AYES: Gephart, Kruse, Hill, Hampton, Frost, Dauer, Lanthrum

NAYS: None

ABSENT: None

ABSTAINING: None



Robert T. Gephart, President  
Board of Trustees  
St. Charles Public Library District  
Kane and DuPage Counties, Illinois

ATTEST:



Mary Kruse, Secretary  
Board of Trustees  
St. Charles Public Library District  
Kane and DuPage Counties, Illinois