



**St. Charles Public Library**  
One South Sixth Avenue  
St. Charles IL 60174  
630-584-0076 ■ FAX 630-584-9262  
scpld.org

**SPECIAL MEETING  
BOARD OF TRUSTEES  
ST. CHARLES PUBLIC LIBRARY DISTRICT  
AUGUST 30, 2023  
6:00 PM**

A Special Meeting of the Board of Trustees of the St. Charles Public Library District will be held on Wednesday, August 30, 2023, 6:00 pm, at the Library, One South Sixth Avenue, St. Charles, IL 60174, in the Huntley Community Room.

**Mission Statement**

To support the growth and creativity of the individual and foster the spirit of community and local economy.

**AGENDA**

- I. Call to Order
- II. Roll Call, Recording Trustees Present and Absent
- III. Welcome of Guests
- IV. Communications and Citizen's Comments
- V. Roll Call Vote to go into Closed Session for:  
[5 ILCS 120/2 (c)(2)] – Collective negotiating matters between the public body and its employees or their representatives
- VI. Motion to go into Open Session
- VII. Roll Call Vote to Approve the Collective Bargaining Agreement between St. Charles Public Library and AFSCME 31
- VIII. Roll Call Vote to Approve 2023 Wage Recommendations for non-Union Staff
- IX. Roll Call Vote to Approve Administrative Recommendations for non-Union Staff Benefits
- X. Policy Review
  - a. Personnel Policies
    - i. Reporting Absences
    - ii. Personal Appearance and Demeanor
    - iii. Workplace Searches
  - b. Fixed Asset Capitalization Policy
  - c. Public Bidding Policy
  - d. Purchasing Policy

- XI. Biannual Audit of Secretary's Books
  - a. Review of Secretary's Minutes and Records for the period January 1, 2023 to June 30, 2023
- XII. Roll Call Vote to go into Closed Session for:
  - “Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21)”
  - a. Review of the Minutes and Recordings of all closed sessions that have not yet been released for public review, and determination of which minutes, if any, may be released
  - b. Review eligibility of destruction of closed session recordings according to 5 ILCS 120/2.06
- XIII. Motion to go into Open Session
- XIV. Recommendations of Audit Committee
- XV. Adjournment