



**St. Charles Public Library**  
One South Sixth Avenue  
St. Charles IL 60174  
630-584-0076 ■ FAX 630-584-9262  
sepld.org

**BOARD OF TRUSTEES  
ST. CHARLES PUBLIC LIBRARY DISTRICT  
REGULAR MONTHLY MEETING  
SEPTEMBER 13, 2023**

**Board Meeting:** Wednesday, September 13, 2023, 7:00 p.m., Huntley Community Room at the Library, One South Sixth Avenue, St. Charles, IL 60174.

**Mission Statement**

To support the growth and creativity of the individual and foster the spirit of community and local economy.

**6:45 PM Public Hearing for Proposed Annual Budget & Appropriation Ordinance**

**7:00 PM Regular Monthly Meeting**

**AGENDA**

- I. Call to Order**
- II. Roll Call, Recording Trustees Present and Absent**
- III. Welcome of Guests**
- IV. Additions or Corrections to the Agenda**
- V. Approve Consent Agenda**
  - Minutes of Facilities Committee Meeting, July 12, 2023**
  - Minutes of Monthly Meeting, July 12, 2023**
  - Minutes of Special Board Meeting, August 30, 2023**
  - IIIT Investment Reports: July and August 2023**
  - Lauterbach & Amen, Monthly Financial Reports: June, July and August 2023**
  - Check Registers, Payroll: July and August 2023**
- VI. Approve the Form and Content of Minutes**
  - Closed Session of Regular Monthly Meeting, July 12, 2023 [5 ILCS 120/2 (c)(2)]
  - Closed Session of Special Meeting, August 30, 2023 [5 ILCS 120/2 (c)(2)]
  - Closed Session of Special Meeting, August 30, 2023 [Section 2.06 of the Act 5 ILCS 120/2(c)(21)]
- VII. Approval of Invoices**
- VIII. Library Staff Reports, July and August 2023**
- IX. Committee Reports, July and August 2023**

- X. Communications and Citizen's Comments – on Agenda Items
- XI. Trustee Comments

**XII. Unfinished Business**

- 10. Approve the St. Charles Public Library Strategic Plan
- 11. **Ordinance 2023/2024-2**, Annual Budget and Appropriation Ordinance FY 2023/2024
- 12. Certifications of Estimated Revenues by Source for FY 2023/2024

**XIII. New Business**

- 13. Presentation by PFM Asset Management, LLC
- 14. Annual Audit Presentation by Selden Fox
- 15. IPLAR Report
- 16. Approve IGA Administrative Resolution with LIMRiCC
- 17. Approve IGA Substantive Resolution with LIMRiCC
- 18. Policy Committee Recommendations:
  - a. Employee Handbook
  - b. Public Bidding Policy
  - c. Purchasing Policy
- 19. Report of Audit Committee Meeting:
  - a. Report of Audit of Secretary's Minutes for January 2023 to June 30, 2023
  - b. Recommendation to vote to open or keep closed all Minutes from Closed Sessions
  - c. Recommendation to vote regarding the Destruction of Closed Session Recordings according to 5 ILCS 120/2.06
- 20. Annual Report Presentation for FY 2022-2023
- 21. Schedule Finance Committee Meeting before October meeting
- 22. Communications and Citizen's Comments – on Non-Agenda Items

**XIV. Adjournment**