



**BOARD OF TRUSTEES
ST. CHARLES PUBLIC LIBRARY DISTRICT
REGULAR MONTHLY MEETING
FEBRUARY 14, 2024**

Board Meeting: Wednesday, February 14, 2024, 7:00 p.m., Huntley Community Room at the Library, One South Sixth Avenue, St. Charles, IL 60174.

Mission Statement

We support the growth and creativity of the individual and build the spirit of the community by providing welcoming spaces, robust collections, responsive services, and enriching programs.

AGENDA

- I. Call to Order
- II. Roll Call, Recording Trustees Present and Absent
- III. Welcome of Guests
- IV. Additions or Corrections to the Agenda
- V. **Approve Consent Agenda**
 - Minutes of Monthly Meeting, January 10, 2024**
 - Minutes of Policy Committee Meeting, January 17, 2024**
 - Minutes of Audit Committee Meeting, January 30, 2024**
 - IIIT Investment Report: January 2024**
 - Lauterbach & Amen, Monthly Financial Report: January 2024**
 - Check Register, Payroll: January 2024**
- VI. Approve the Form and Content of Minutes
 - a. Closed Session of Audit Committee Meeting, January 30, 2024, for Section 2.06 of the Act 5 ILCS 120/2(c)(21)
- VII. Approval of Invoices
- VIII. Library Staff Report, January 2024
- IX. Committee Reports, January and February 2024
- X. Communications and Citizen's Comments – on Agenda Items
- XI. Trustee Comments

XII. Unfinished Business

- 48. Recommendation of the Policy Committee:
 - a. Notary Policy
 - b. Remote Work Policy
 - c. Employee Handbook Changes for Personnel
- 49. Report of Audit Committee Meeting:
 - a. Report of Audit of Secretary's Minutes for July 1, 2023 to December 31, 2023
 - b. Recommendation to vote to open or keep closed Minutes from Closed Sessions
 - c. Recommendation to vote regarding the Destruction of Closed Session Recordings according to 5 ILCS 120/2.06
- 50. Reminder of Board Social Dinner on February 21

XIII. New Business

- 51. Compensation Notice
- 52. Schedule Finance Committee Meeting
- 53. Communications and Citizen's Comments – on Non-Agenda Items

XIV. Adjournment