



## School Services Librarian- Full-Time

The St. Charles Public Library District is seeking a passionate and dedicated School Services Librarian to join our team and support the educational needs of students in our community.

This is a Full-Time, Salaried/Exempt Position - Schedule: 37.5 hours a week, in person, with one evening a week and weekend availability. This individual reports to our Youth Services Manager.

The School Services Librarian will play a key role in providing library services tailored to the needs of students, educators, and families. They will work on building these relationships through strong communication and interpersonal skills, and the ability to collaborate effectively.

### ESSENTIAL FUNCTIONS:

- Plans, prepares and conducts programs for elementary students; is involved with development of events calendar. May collaborate with fellow librarians and other staff to provide programs for children, students and caregivers for these programs and services.
- Serves as liaison between the library and the elementary schools.
- Maintains knowledge of youth services to include literature, media, emerging technologies, programming, strategies, etc., specifically those for elementary students, kindergarten through grade five (5).
- Develops and coordinates services to students and their schools.

### EDUCATION AND EXPERIENCE:

- Master's degree from accredited library school; AND two (2) years of experience in library youth services functions.

**SALARY:** \$45,903 minimum - \$61,204 midpoint - \$76,505 maximum; offers are generally made within the minimum to the midpoint range depending on qualifications, experience, and internal equity.

### BENEFITS:

- Four (4) weeks of paid vacation, twelve (12) sick days, three (3) personal days, eight (8) holidays.
- Comprehensive benefits package including health, dental, and vision insurance.
- Retirement savings plan (IMRF).
- Optional 457b deferred compensation enrollment.
- Professional development opportunities and support for continuing education.

**TO APPLY:** Ready to embark on the next chapter of your library career? Submit a cover letter and resume to: [hr-applicants@scpld.org](mailto:hr-applicants@scpld.org), Attention: Kelly Stulgate Youth Services Manager

Applications are available on our website: <https://www.scpld.org/>

*The St. Charles Public Library is an Equal Opportunity Employer*

Join our team and make a difference in the lives of young library patrons in our community!