



**MINUTES
POLICY COMMITTEE MEETING
BOARD OF TRUSTEES
ST. CHARLES PUBLIC LIBRARY DISTRICT
APRIL 2, 2024**

The Policy Committee Meeting of the Board of Trustees of the St. Charles Public Library District was held on Tuesday, April 2, 2024 at 9:00 am at the Library. Present: President Robert T. Gephart, Vice-President/Secretary Mary Kruse, Trustees Michael J. Hill and Bonnie J. Dauer (Chair), Director Katherine G. Buckson and Administrative Assistant Virginia Tsipas.

I. Call to Order

Trustee Dauer called the meeting to order at 9:06 am and established there was a quorum.

II. Policies to Review

a. Alcoholic Beverages Policy

The Library mission statement was removed from the policy and minor formatting changes were made. At the suggestion of the committee members, section four will be incorporated into section one, clarifying allowable events.

Motion by Trustee Gephart, second by Trustee Kruse, to recommend the Board approve the Alcoholic Beverages Policy, as revised. Carried unanimously.

b. Unattended Child Policy

A statement was added allowing staff to intervene to secure a safe environment. The acceptable age of an unattended child was changed from eight years old to ten years old. Children ages nine and under must be supervised by a responsible caregiver aged 14 years or older. With approval by the Board, the library will work on communicating the policy changes to the community.

Motion by Trustee Gephart, second by Trustee Kruse, to recommend the Board approve the Unattended Child Policy, as presented. Carried unanimously.

c. Social Media Use Policy

A statement was added that content posted by library users is subject to the Freedom of Information Act and state record retention laws. Minor formatting changes were made.

Motion by Trustee Gephart, second by Trustee Kruse, to recommend the Board approve the Social Media Use Policy, as presented. Carried unanimously.

d. Exhibits and Display Policy

A section was added to the policy regarding collection boxes placed in the lobby by non-profit organizations. A recommendation was made to remove the reconsideration of display policy. There are rules in place regarding displays by community groups at the Library. Complaints can be brought to Ms. Buckson and then to the Board, if necessary.

Motion by Trustee Gephart, second by Trustee Kruse, to recommend the Board approve the Exhibits and Display Policy, as presented. Carried unanimously.

III. Communications and Citizen's Comments

No comments.

A Policy Committee Meeting was scheduled on April 30, 2024 at 9:30 am.

IV. ADJOURNMENT

Motion by Trustee Gephart, second by Trustee Hill, to adjourn the meeting at 9:45 am. Carried unanimously.



Bonnie J. Dauer
Policy Committee Chair