



YS Preschool Outreach Librarian

The St. Charles Public Library is an energetic community hub committed to providing accessible resources, fostering a love for reading, and promoting lifelong learning. We are dedicated to serving our patrons of all ages and backgrounds, and we seek a passionate and innovative individual to join our team as a preschool outreach librarian.

This position is a full-time, salaried/exempt position. The schedule is 37.5 hours a week, in person, one evening a week, and weekend availability. This individual reports to our Youth Services Manager.

As the Preschool Outreach Librarian, you will play a pivotal role in connecting with our community's schools, preschool organizations, and families. Your creativity and enthusiasm will inspire young minds and instill a lifelong love of reading and learning.

ESSENTIAL FUNCTIONS:

- Coordinates preschool outreach activities: plans, prepares, conducts, and may collaborate with other staff to provide programs for preschool children and educators, including but not limited to story times and programs incorporating early literacy skills for preschoolers; oversees Preschool Forum.
- Maintains knowledge of youth services to include literature, media, emerging technologies, programming, strategies, etc., specifically those for preschool children through age 5.
- Builds partnerships and relationships with preschools and community organizations through story time, workshops for educators, and other related outreach activities and events.
- Provides reference, reader advisory, and other library services; assists patrons using library resources regardless of format.
- Represents the Library at off-site functions like preschool visits or events.

EDUCATION AND EXPERIENCE:

- Master's degree from an accredited library school; AND two (2) years of experience in library youth services functions

SALARY: \$44,997 minimum - \$59,996 midpoint - \$74,995 maximum; offers are generally made within the minimum to the midpoint range, depending on qualifications, experience, and internal equity.

BENEFITS:

- Four (4) weeks of paid vacation, twelve (12) sick days, three (3) personal days, eight (8) holidays.
- Comprehensive benefits package including health, dental, and vision insurance.
- Retirement savings plan (IMRF).

- Optional 457b deferred compensation enrollment.
- Professional development opportunities and support for continuing education

TO APPLY: Ready to embark on the next chapter of your library career? Submit a cover letter and resume to: hr-applicants@scpld.org, Attention: Kelly Stulgate Youth Services Manager. Applications are available on our website: <https://www.scpld.org/>

The St. Charles Public Library is an Equal Opportunity Employer

Join our team and make a difference in the lives of young library patrons in our community!