



**MINUTES
AUDIT COMMITTEE MEETING
BOARD OF TRUSTEES
ST. CHARLES PUBLIC LIBRARY DISTRICT
FEBRUARY 24, 2025**

The Audit Committee of the Board of Trustees of the St. Charles Public Library District met at the Library at 9:30 am on Monday, February 24, 2025, for their semi-annual Audit Committee meeting. Present: Vice-President/Secretary Mary Kruse, Trustees Bonnie J. Dauer and Claudia Frost (chair), Director Katherine G. Buckson and Administrative Assistant Virginia Tsipas.

I. Call to Order

Trustee Frost called the Audit Committee meeting to order at 9:39 am and determined there was a quorum.

II. Review of Secretary's Minutes and Records for the Period July 1, 2024 through December 31, 2024.

The Committee reviewed the Secretary's Minutes and recordings for the period July 1, 2024 through December 31, 2024, and found the Secretary's Minutes and recordings to be in good order without errors or discrepancies. The Committee reviewed the Minutes on the website and found them to be linked properly and in good order.

III. Roll Call Vote to go into Closed Session for:

- a. **"Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21)"**

Motion by Trustee Kruse, second by Trustee Dauer, to go into closed session at 9:47 am, to hold a discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 of the Act 5 ILCS 120/2(c)(21). **AYES:** Frost, Kruse, Dauer. **NAYS:** None.

ABSTAINING: None. **ABSENT:** None.

Reconvened in Open Session at 9:59 am.ⁱ

VII. Possible vote regarding whether to open or keep closed, Minutes from the Closed Sessions.

Motion by Trustee Dauer, second by Trustee Kruse, to recommend to the Board that the Minutes of Closed Session dated November 13, 2024, shall continue to remain closed to the public. All other Closed Session Minutes previously closed shall remain closed to the public. Carried unanimously.

VIII. Possible vote regarding the destruction of Closed Session recordings according to 5 ILCS 120/2.06.

Motion by Trustee Frost, second by Trustee Dauer, to recommend to the Board that the recordings of Closed Sessions dated March 8, 2023 and May 10, 2023, be destroyed in accordance with 5 ILCS 120/2.06. Carried unanimously.

IX. Communications and Citizen's Comments – on Non-Agenda Items

No comments.

X. Adjournment

Motion by Trustee Kruse, second by Trustee Dauer, to adjourn at 10:01 am. Carried unanimously.



Claudia Frost
Audit Committee Chair

ⁱ Agenda Items **IV**, **V** and **VI**, are referenced in the Closed Session Minutes of the Audit Committee of February 24, 2025.