



**MINUTES
REGULAR MONTHLY MEETING
BOARD OF TRUSTEES
ST. CHARLES PUBLIC LIBRARY DISTRICT
MARCH 11, 2026**

The Regular Monthly Meeting of the Board of Trustees of the St. Charles Public Library District was held Wednesday, March 11, 2026, at the Library. Present: President Mary Kruse, Vice President/Secretary Bonnie J. Dauer, Treasurer Michael J. Hill, Trustees Claudia Frost, Allison Lanthrum, and Jane Shelton, Director Katherine G. Buckson, and Executive Administrative Assistant Virginia Tsipas. Absent: Trustee Barbara Diepenbrock.

Library staff present: Katie Amstadt, Jasmina Lapo, Mary Merritt, Mary Miller, Junior Renteria, Pam Salomone, Sutton Skowron, Brittany Smith.

I. CALL TO ORDER

Trustee Kruse called the meeting to order at 7:00 pm.

II. ROLL CALL, RECORDING TRUSTEES PRESENT AND ABSENT

Trustee Kruse confirmed there was a quorum present through roll call.

III. WELCOME OF GUESTS

Trustee Kruse welcomed staff and guests and read the Mission Statement.

IV. APPROVE AGENDA

Motion by Trustee Shelton, second by Trustee Frost, to approve the Agenda. Carried unanimously.

V. APPROVE CONSENT AGENDA

Minutes of Monthly Meeting, February 11, 2026

IIIT Investment Report: February 2026

Lauterbach & Amen, Monthly Financial Report: February 2026

Check Register, Payroll: February 2026

Motion by Trustee Hill, second by Trustee Shelton, to approve Minutes of Monthly Meeting, February 11, 2026; IIIT Investment Report: February 2026; Lauterbach & Amen, Monthly Financial Report: February 2026; and Check Register, Payroll: February 2026. Carried Unanimously.

VI. LIBRARY STAFF REPORT, FEBRUARY 2026

Motion by Trustee Shelton, second by Trustee Lanthrum, to accept the Library Staff Report. Carried unanimously.

Ms. Buckson confirmed that community cabinet statistics are compiled by the items staff stock in the cabinet.

The annual LACONI Trustee Banquet on April 17, 2026, is beneficial for Trustees to network with other library trustees and presentations by guest speakers and authors are interesting. All Trustees are encouraged to attend.

Trustee Dauer welcomed new Youth Services Assistant Alyssa Selig and Technical Services Manager Brittany Smith. She found it interesting that new tools and strategies can be used to identify addresses within the district that do not have library cards. Trustee Dauer is interested to see the limited-edition library card that will be designed to celebrate America's 250th birthday. She acknowledged Kate Boyle and Megan Meidel's contributions on the Monarch and Bluestem 2027 Committees. Trustee Lanthrum commended Circulation staff's participation in many hours of professional development.

Trustee Kruse invited all Trustees to attend the State of the City at the Arcada on May 6, 2026.

VII. COMMITTEE REPORTS

Intergovernmental Group (Diepenbrock)

Foundation (Dauer)

Alter Brewing is no longer participating in fundraisers for community organizations.

Art Committee (Frost)

Motion by Trustee Shelton, second by Trustee Lanthrum, to accept the committee reports. Carried unanimously.

VIII. PUBLIC COMMENTS ON AGENDA ITEMS

No comments.

IX. TRUSTEE COMMENTS

Trustee Hill attended the "Luck of the Irish" concert, to an almost full house. Trustee Kruse attended "When Families Converge: How Free is Free", co-sponsored by the St. Charles Equity & Inclusion Commission. There were many in attendance who visited the Library for the first time.

X. UNFINISHED BUSINESS

57. FACILITY PROJECT UPDATE

Interviews were held for the parking lot contractor. The architects will make a recommendation, and the Library attorney will review the contract. The contract will be approved by the Board on April 8, 2026, and work will begin on May 1, 2026. Portions of the parking lot will be closed throughout the process. The plan is to have the parking lot project completed before Summer Reading begins.

The roofing project will be bid out in a couple weeks. The proposals for the scope of the Carnegie roofing updates are coming lower than initially expected. There is a consideration with the historic preservation of the old Carnegie building doors that are currently not tied to the security system. There are gaps in the doors.

The project committee is in discussion with the architects to determine why more bid proposals were not submitted. They were surprised at the complexity of the bid package, with just over 100 pages. The seal and restripe bid process was 9-10 pages. Usually, the Library receives approximately 5 bids for this type of work. With snow removal bid proposals we usually receive 5-6 bids. The project committee believes because the project is small, that it may have been a determining factor in not receiving more bids.

58. SCHEDULE BOARD RETREAT

The Board Retreat is scheduled for Saturday, August 22, 2026. The time will be confirmed soon.

59. SCHEDULE BOARD SPRING SOCIAL

The Board Spring Social is scheduled for Tuesday, April 7, 2026. The place and time will be confirmed soon.

XI. NEW BUSINESS**60. RESOLUTION 2025/2026-4 AUTHORIZING APPLICATION FOR GRAND VICTORIA RIVERBOAT FUND**

Motion by Trustee Shelton, second by Trustee Hill, to approve **Resolution 2025/2026-4**, Authorizing Application for Grand Victoria Riverboat Fund. The grant is a generous amount, and a decision will be made in June or July. Carried unanimously.

61. STATEMENT OF ECONOMIC INTEREST

Trustees were reminded to complete their filing of the Statement of Economic Interest by April 30, 2026.

62. DEPARTMENT PRESENTATION – COMMUNICATIONS & MARKETING

Communications & Marketing Manager Pam Salomone provided a presentation to the Board about the history of the Library's participation in the St. Charles St. Patrick's Day Parade. It is a win-win opportunity for the Library to participate, as it builds comradery within the community. Each year a theme is selected to showcase special events. Some themes have featured cardboard worn book covers, the promotion of SWAN consortium to expand services to patrons, a sneak peek at the new branding campaign, and immersive programming experience. Friends of the Library has supported the Library's decorations and candy for the parades.

Trustee Kruse thanked Ms. Salomone and asked how the Board could support the parades. Ms. Salomone asked the Trustees to participate in future parades and come out to watch.

XII. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Trustee Kruse welcomed new Technical Services Manager Brittany Smith. Ms. Smith said she is excited to be at the Library.

XIII. ADJOURNMENT

Motion by Trustee Hill, second by Trustee Shelton, to adjourn at 7:43 pm. Carried unanimously.


Bonnie J. Daurer, Secretary
Board of Trustees