



St. Charles Public Library Student Library Card FAQ

What is a Student Library Card?

The St. Charles Public Library District offers a Student Library Card for students of D303 schools who live outside of the St. Charles Public Library District (SCPLD) and are not eligible for a library card at another public library. With a Student Library Card, students can access SCPLD resources, including checking out books, using our research databases, and accessing ebooks. There is a limit of 25 materials checked out at one time.

Who can get a Student Library Card?

- Students are eligible if they:
 - Are currently enrolled in a D303 school
 - Are not eligible for a resident card at SCPLD or another public library
 - Have opted in for a Student Library Card during registration.
- Students who already have or are eligible for a Resident Library Card cannot get or switch to a Student Library Card.
- Students who currently have a library card from another public library are not eligible.

How to get a Student Library Card?

1. Determine eligibility for a public library card. Check to see if you pay taxes to a public library. You can do this by checking your tax bill or visiting [the Kane County Assessment Office](#) website. If you do pay taxes to a public library – congratulations! You do not qualify for a Student Library Card, but you can get signed up for a resident card at your local library.
2. Opt-in for a Student Library Card:
 - a. Check “YES” in the registration form for share information with the St. Charles Public Library.
OR
 - b. Contact the D303 District Office at 331-228-2000
3. Then contact the St. Charles Public Library. Come in person or call 630-584-0076, provide library staff with your child’s name, birthdate, and guardian email address, and get immediate access to your card.

When can students receive their Student Library Card(s)?

- Student library card(s) are available for the upcoming school year beginning on June 1, **but only if the student(s) has/have registered for the upcoming school year and opted in.**
- If the student is already attending a D303 school, they will need to opt in for a student library card **every year.**

- If a student(s) has/have already registered and did not opt in, contact the D303 District Office at **331-228-2000** to opt-in for a Student Library Card.

If a student(s) already has/have a Student Library Card, do they need to renew it for next year?

- Yes. Student Library Cards expire on July 15 each year, and renewal is required. In addition to opting in at registration, you must either visit in person or call the library at 630-584-0076 to renew your child's library card. **You can do this beginning on June 1 of each year.** Please keep the physical card so we can renew the same number.

When do Student Library Cards expire?

- All D303 Student Library Cards will **expire on July 15 each year**. Only currently enrolled students can renew Student Library cards or receive a new Student Library card. Students who graduate or leave D303 are no longer eligible for a Student Card.